

[Company name]

[Address] · [Phone] · [Email]

CERTIFICATE OF EMPLOYMENT

This is to certify that [Mr./Ms.] [Employee's full name] has been employed by [Company name] as [Position] from [Start date] to [End date, or 'present' for a current employee].

In this role, [he/she] is assigned to the [Department] department and is responsible for [main duties].

This certification is issued upon the request of [Mr./Ms.] [Surname] for [purpose, such as a visa application].

Issued this [day] day of [month and year] at [City], Philippines.

[Signatory's name]

[Signatory's position]
